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| **REGISTRO DE ENTRADA** |
| **AÑO** | **MES** | **DÍA** |
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**ENTIDAD REMITENTE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**ENTIDAD PRODUCTORA: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**UNIDAD ADMINISTRATIVA: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** **OFICINA PRODUCTORA: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**OBJETO: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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| **No. Orden** | **Código** | **Nombre de las Series, Subseries****o Asuntos** | **Fechas Extremas** | **Unidad de Conservación** | **No. Folios** | **Soporte** | **Frecuencia de****Consulta** | **Notas** |
| **Inicial** | **Final** | **No. Caja** | **No. Carpeta** | **No. Tomo** | **Otro** |
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| **Elaborado por:** | **Entregado por:** | **Recibido por:** |
| Cargo: | Cargo: | Cargo: |
| Firma: | Firma: | Firma: |
| Lugar: Fecha: | Lugar: Fecha: | Lugar: Fecha: |